

REGULAR MEETING
SEPTEMBER 12, 2018

REGULAR MEETING OF THE LITTLE FALLS CITY
SCHOOL DISTRICT BOARD OF EDUCATION HELD ON WEDNESDAY,
SEPTEMBER 12, 2018 AT 6:00 P.M. IN THE HIGH SCHOOL LIBRARY, 1
HIGH SCHOOL ROAD, LITTLE FALLS, NY 13365.

MEMBERS PRESENT: Commissioners Coulson, Finkst, Hameister,
Jodway, Mendl, Palmer and Shepardson

MEMBERS ABSENT: None

LATE ARRIVALS: None

EARLY DEPARTURES: None

OTHERS PRESENT: Superintendent Dr. Keith T. Levatino, Director of
Technology/Business Operations Mr. Ashraf Allam Assistant
Superintendent Mr. Bart Tooley, Director of Pupil Personnel/School Safety
Brian Coleman, Benton Hall Principal Mr. Joseph Long, High School
Principal Leeann Dooley, Administrative Intern Jennifer Smith, Director of
Facilities Mr. Michael Kelly and an audience of 8.

CALL TO ORDER

Vice President Palmer called the meeting to order at 5:55 p.m.

PLEDGE OF ALLEGIANCE

Vice President Palmer led the Commissioners and those present in the
Pledge of Allegiance.

EXECUTIVE SESSION

At 5:57 p.m. Commissioner Hameister made a motion the Board go into
executive session to discuss the medical, financial, credit or employment
history of a particular person or corporation or matters leading to the
appointment, employment, promotion, demotion, resignation, discipline,
suspension or removal of a particular person or corporation.

Seconded by: Commissioner Jodway
Ayes All

Motion Carried

RETURN TO
REGULAR SESSION

At 6:55 p.m. Commissioner Hameister made a motion the Board return to
Regular Session.

Seconded by: Commissioner Jodway
Ayes All

Motion Carried

AGENDA REVISIONS

XI. Non-instructional appointments
3. Office Assistant I – Middle School Office

COMMENTS FROM FLOOR

Suzanne Bladek addressed the Board regarding continuing the French
curriculum at Little Falls School.

Jamie and Mary Bergeron addressed the Board about possibly switching to
a weighted grading system at the High School level for College applicants.

STUDENT REPRESENTATIVE
REPORT

None

CONSENT AGENDA

Upon the recommendation of Superintendent Dr. Levatino,
Commissioner Hameister made a motion the Board approve the following
agenda items:

A. Approval of the Minutes of the Regular Meeting of August 7, 2018 and
Special Meeting of August 29, 2018
B. Schedule of Claims

	<p>Seconded: Commissioner Shepardson Ayes All</p> <p>Motion Carried</p>
OTHER FINANCIAL MATTERS	<p>A. Mr. Jim Graham from Synthesis gave the Board an update on the Capital Project and offered a timeline overview of the project.</p> <p>B. Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion the Board enter into an agreement with Madison-Oneida BOCES for the CoSer 505 Instructional Technology Services Contract as submitted.</p> <p>Seconded: Commissioner Jodway Ayes All</p> <p>Motion Carried</p>
SUPERINTENDENT'S REPORT	<p>Jennifer Smith, Administrative Intern gave a brief summary to the Board on what her internship would entail this year:</p> <ul style="list-style-type: none"> • Reviewing policies for updates • Implementing a Wellness in the Work Place program at BHA • Activity period in afternoon (4th & 5th graders) to include a Run club, as well as PTC fitness program for kids • Healthier recipes in the cafeteria with Mrs. Todd • Dismissal procedures at BHA • Budget preparation • IEP's • Online store for staff apparel. • BHA bedtime stories <p>Benton Hall Academy Principal, Mr. Joe Long shared with the Board how excited the kids were to be back to school, as well as our new staff. Ongoing discussion about possibly having a dental hygienist on Board at the school. The annual Open House is scheduled for Wednesday, September 19th.</p> <p>Mr. Brian Coleman, Director of Pupil Personnel and Safety advised the Commissioners that the District's special education pupil count is over 225 students. He informed the Board that we are a focused intervention school with the State and that the State will be coming in on October 1st to review our timeline.</p> <p>On the safety front, he updated the Board regarding safety plans and procedures. There will be a refresher course in September for active shooter training. We are still using the Rapid Responder system and he also advised the Board about how many drills the District is required to have.</p> <p>High School Principal, Mrs. Leeann Dooley stated that everything is going well with a smooth opening of school. This year they implemented the no backpack policy. The High School also has two foreign exchange students this year with one student from Italy and the other from Germany.</p> <p>Director of Facilities, Mr. Michael Kelly updated the Board on work performed over the summer months, as well as the replaced holding tank.</p>
PRESIDENT'S REPORT	None

PERSONNEL-INSTRUCTIONAL

RESIGNATION
CLASS OF 2020 ADVISOR
KAREN SLABOC

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to accept Karen Slaboc's resignation from her position as Advisor for the Class of 2020 effective September 13, 2018.

Seconded by: Commissioner Jodway
Ayes All

Motion Carried

APPOINTMENT
CLASS OF 2025 ADVISOR
MANDI WHITE

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to appoint Mandi White to the position of Class of 2025 Advisor with a salary as per Little Falls Teacher's Association Contract.

Seconded by: Commissioner Shepardson
Ayes All

Motion Carried

NON-INSTRUCTIONAL APPOINTMENT

OFFICE ASSISTANT I
HEIDI LANPHERE

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to appoint Heidi Lanphere to the 11 month, 35 hours per week Office Assistant I position in the Guidance Office effective September 13, 2018 with a salary as per CSEA contract.

Seconded by: Commissioner Shepardson
Ayes All

Motion Carried

BUS DRIVER
DEB TAYLOR

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to appoint Deb Taylor to the 30 hours per week Bus Driver position with a salary as per CSEA contract, effective September 1, 2018.

Seconded by: Commissioner Jodway
Ayes All

Motion Carried

OFFICE ASSISTANT I
JUDY SHEPARDSON

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to appoint Judy Shepardson to the 12 month, 35 hours per week Office Assistant I position in the Middle School Main office effective September 13, 2018 with a salary as per CSEA contract.

Seconded by: Commissioner Jodway
Ayes All

Motion Carried

OLD BUSINESS

None

NEW BUSINESS
CSE/CPSE
RECOMMENDATIONS

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion to arrange for placement as per the recommendation of the Committee on Special Education as submitted.

Seconded by: Commissioner Hameister
Ayes All

Motion Carried

CONTRACT FOR KRESS
PHYSICAL THERAPY

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to approve the contract between Little Falls City School District and Kress Physical Therapy as submitted for the 2018-19 school year.

Seconded by: Commissioner Jodway
Ayes All

Motion Carried

INFORMATION AND
PROPOSALS

A. Communications
1. Herkimer County BOCES Minutes

FUTURE BUSINESS
AND MEETINGS:

Regular Meeting: Wednesday, October 10, 2018 – 6:00 p.m.
Middle School Library

ADJOURNMENT

With no further business at hand, Commissioner Mendl moved to
adjourn the meeting.

Seconded: Commissioner Jodway
Ayes All
The meeting was adjourned at 8:26 p.m.

Motion Carried

Clerk