

REGULAR MEETING  
January 9, 2019

REGULAR MEETING OF THE LITTLE FALLS CITY  
SCHOOL DISTRICT BOARD OF EDUCATION HELD ON WEDNESDAY,  
JANUARY 9, 2019 AT 6:00 P.M. IN THE BENTON HALL ACADEMY  
LIBRARY, 15 PETRIE STREET, LITTLE FALLS, NY 13365.

MEMBERS PRESENT: Commissioners Coulson, Finkst, Hameister,  
Jodway, Mendl, Palmer and Shepardson

MEMBERS ABSENT: None

LATE ARRIVALS: None

EARLY DEPARTURES: None

OTHERS PRESENT: Superintendent Dr. Keith T. Levatino, Director of  
Technology/Business Operations Mr. Ashraf Allam, Director of Pupil  
Personnel/School Safety Mr. Brian Coleman, Benton Hall Principal Mr.  
Joseph Long, Middle School Principal Mrs. Maria Lindsay, High School  
Principal Mrs. Leeann Dooley, Assistant Superintendent Mr. Bart Tooley,  
Administrative Intern Mrs. Jennifer Smith, Director of Facilities Mr. Mike  
Kelly, Synthesis Representative Mr. Jim Graham and an audience of 5.

CALL TO ORDER

President Palmer called the meeting to order at 5:58 p.m.

PLEDGE OF ALLEGIANCE

President Palmer led the Commissioners and those present in the Pledge of  
Allegiance.

AGENDA REVISIONS

None

COMMENTS FROM FLOOR

Suzanne Bladek addressed the Board to express her support for Mrs.  
Stover.  
Rebecca Stover addressed the Board regarding her impending termination  
by the District and presented arguments in support of her case.

STUDENT REP. REPORT  
REPORT

None

CONSENT AGENDA

Upon the recommendation of Superintendent Dr. Levatino,  
Commissioner Jodway made a motion the Board approve the following  
agenda items:

- A. Approval of the Minutes of the Regular Meeting of December 10, 2018.
- B. Treasurer's Report
- C. Schedule of Claims
- D. 2018-19 Tax Collector Report

Seconded: Commissioner Hameister  
Ayes All

Motion Carried

OTHER FINANCIAL  
MATTERS

Upon the recommendation of Superintendent Dr. Levatino,  
Commissioner Jodway made a motion the Board accept the resolution  
granting the donation from Loren and Kim Horender in the amount of  
\$958.67 to pay off unpaid school lunches.

Upon the recommendation of Superintendent Dr. Levatino,  
Commissioner Jodway made a motion the Board accept the resolution  
granting the donation from Assemblyman Miller in the amount of \$13,000  
to be used for Art and Physical Education.

Seconded: Commissioner Hameister  
Ayes All

Motion Carried

SUPERINTENDENT'S  
REPORT

Mr. Jim Graham of Synthesis gave a presentation/update on the Capital Project where he discussed Design Effort, Construction Management, Schedule, Next Discussions. He hopes to come back again with an update at the March 13, 2019 Board Meeting.

PRESIDENT'S REPORT

PERSONNEL INSTRUCTIONAL

RESIGNATION  
CLASS OF 2023  
ADVISOR  
ADAM JODWAY

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to accept the resignation from Adam Jodway for the position of Class of 2023 Advisor.

Seconded by: Commissioner Shepardson  
Ayes All

Motion Carried

APPOINTMENT  
CLASS OF 2023  
ADVISOR  
DENISE SCAPARO

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to appoint Denise Scaparo to the position of Class of 2023 Advisor with a salary as per LFTA contract.

Seconded by: Commissioner Shepardson  
Ayes All

Motion Carried

ESTABLISH  
TEACHER ASSISTANT

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to establish a Teacher Assistant position to be utilized in the BHA/MS/HS effective April 29, 2019 with a salary as per LFTA contract.

Seconded by: Commissioner Shepardson  
Ayes All

Motion Carried

ESTABLISH  
TEACHER ASSISTANT

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to establish a Teacher Assistant position to be utilized at BHA effective September 1, 2019 with a salary as per LFTA contract.

Seconded by: Commissioner Shepardson  
Ayes All

Motion Carried

ESTABLISH  
TEACHER ASSISTANT

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to establish a Teacher Assistant position to be utilized at the High School in a special education setting effective February 26, 2019 with a salary as per LFTA contract.

Seconded by: Commissioner Shepardson  
Ayes All

Motion Carried

TERMINATION  
PROBATIONARY TEACHER  
REBECCA STOVER

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to terminate the probationary appointment of Rebecca Stover. Her last day of employment in the District will be February 8, 2019.

Seconded by: Commissioner Shepardson

NON-INSTRUCTIONAL APPOINTMENT

RESIGNATION DUE TO  
RETIREMENT  
GLEN BLANCHARD

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to accept Glen Blanchard's resignation due to retirement from his position as Senior Bus Driver effective June 28, 2019.

Seconded by: Commissioner Shepardson  
Ayes All

Motion Carried

RESIGNATION DUE TO RETIREMENT LISA URICH	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion to accept the resignation due to retirement from Lisa Urich from her Monitor position effective June 21, 2019.</p> <p>Seconded by: Commissioner Hameister Ayes All</p> <p>Motion Carried</p>
APPOINT DIRECTOR OF SCHOOL NUTRITION PROGRAM STEPHANIE JOHNSON	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion to appoint Stephanie Johnson to the Director of School Nutrition Program position effective May 1, 2019 with a salary as negotiated.</p> <p>A brief discussion was had.</p> <p>Seconded by: Commissioner Hameister Ayes All</p> <p>Motion Carried</p>
APPOINT FOOD SERVICE HELPER SILVANNA BURK	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion to appoint Silvana Burk to the 20-hours, 10-months position of Food Service Helper effective September 1, 2019 with a salary as per CSEA contract.</p> <p>Seconded by: Commissioner Shepardson Ayes All</p> <p>Motion Carried</p>
APPOINT SUBSTITUTE CLEANER MOLLY BUCENEC	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to appoint Molly Bucenec to the substitute cleaner position effective September 1, 2019.</p> <p>Seconded by: Commissioner Shepardson Ayes All</p> <p>Motion Carried</p>
ABOLISH TEACHER AIDE POSITION	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion to abolish the position of Teacher Aide effective February 26, 2019, due to the retirement of Karen Zuis.</p> <p>Seconded by: Commissioner Hameister Ayes All</p> <p>Motion Carried</p>
ABOLISH TEACHER AIDE POSITION	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion to abolish the position of Teacher Aide effective April 29, 2019, due to the retirement of Pam LaValla.</p> <p>Seconded by: Commissioner Shepardson Ayes All</p> <p>Motion Carried</p>
ABOLISH TEACHER AIDE POSITION	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion to abolish the position of Teacher Aide effective June 26, 2019, due to the retirement of Ann Roy.</p> <p>Seconded by: Commissioner Coulson Ayes All</p> <p>Motion Carried</p>
OLD BUSINESS	None
NEW BUSINESS CSE/CPSE RECOMMENDATIONS	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Coulson made a motion to arrange for placement as per the recommendation of the Committee on Special Education as submitted.</p> <p>Seconded by: Commissioner Hameister Ayes All</p> <p>Motion Carried</p>

FIRST READING OF  
POLICIES

Let the Minutes show the First Reading of Policies:  
#0015 – Equal Opportunity and Prohibition of Discrimination and Harassment (Including Sexual Harassment)  
#0015.1 – Report of Possible Harassment, Bullying or Discrimination  
#6300 – Appointment of Athletic Coaches  
#6401 – Drug and Alcohol Testing (Transportation)  
#6401.1 – Acknowledgement, Authorization and Consent Form For Drug and Alcohol Testing  
#7605 – Personal Electronic Devices

THIRD READING OF  
POLICIES

Let the Minutes show the third reading of Policy:  
#7000 – Admission to School  
#7003 – Admission of Non-Resident Students

ADOPTION OF  
POLICIES

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to adopt the following policies with an adoption date of January 9, 2019:  
#7000 – Admission to School  
#7003 – Admission of Non-Resident Students  
#7605 – Personal Electronic Devices

A brief discussion was had.

Seconded by: Commissioner Jodway  
Ayes All

Motion Carried

FACILITY USE REQUEST  
LF YOUTH BASKETBALL

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion to approve the facility use request from Dennis Harrigan on behalf of the Little Falls Youth Basketball Program as submitted.

A brief discussion was had.

Seconded by: Commissioner Hameister  
Ayes All

Motion Carried

RESOLUTION  
WORKERS' COMP.  
PLAN CONSORTIUM

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion to approve the Workers' Compensation Plan Consortium as follows: Resolved the Board approve the Workers' compensation Plan Consortium as follows:

IT IS HEREBY RESOLVED, the Board of Education for the Little Falls City School District does hereby authorize the Superintendent of Schools, Dr. Keith T. Levatino to enter into a Municipal Cooperative Agreement with the Madison-Oneida-Herkimer Workers' Compensation Plan consortium effective January 1, 2019, by which the Little Falls City School District shall gain membership into the Consortium to provide workers' compensation insurance services; and  
IT IS FURTHER RESOLVED, that membership into the consortium shall renew annually, unless the Little Falls City School District should seek to withdraw in accordance with the terms and conditions of the Municipal Cooperative Agreement.

Seconded by: Commissioner Coulson  
Ayes All

Motion Carried

RESOLUTION  
WORKERS' COMP.  
PLAN CONSORTIUM  
BOARD OF DIRECTORS

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion to approve the Workers' Compensation Plan Consortium Board of Directors as follows:

WHEREAS, the Little Falls City School District has entered into agreement with the Madison-Oneida-Herkimer Workers' compensation Plan Consortium ("Consortium") to participate as a member of said organization to provide workers' compensation insurance services to the Little Falls City School District; and

WHEREAS, in entering into this Agreement, the Little Falls City School District's governing body is required to identify and appoint one (1) representative to serve on the Consortium's Board of Directors, as well as to identify and appoint one (1) alternate to attend the Board of Directors' meetings when its representative cannot be present; and

WHEREAS, it is the desire of the Board of Education to comply with this requirement; now, therefore;

IT IS HEREBY RESOLVED, that the Board of Education for the Little Falls City School District does hereby appoint **Ashraf Allam** to serve as the Little Falls City School District's representative to the Madison-Oneida-Herkimer Workers' Compensation Plan Consortium's Board of Directors for the 2018-19 school year; and

IT IS FURTHER RESOLVED, that the Board of Education for the Little Falls City School District does hereby appoint **Melissa Reff** to serve as an alternate to its representative on the Consortium's Board of Directors should that person be unable to attend a scheduled Board meeting(s).

Seconded by: Commissioner Coulson  
Ayes All

Motion Carried

INFORMATION AND  
PROPOSALS

- A. Communications  
1. Herkimer County BOCES Minutes

EXECUTIVE SESSION

None

FUTURE BUSINESS  
AND MEETINGS:

Regular Meeting: Wednesday, February 13, 2019 – 6:00 p.m.  
BHA Library

ADJOURNMENT

With no further business at hand, Commissioner Jodway moved to adjourn the meeting.

Seconded: Commissioner Hameister  
Ayes All

Motion Carried

The meeting was adjourned at 7:03 p.m.

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Clerk