

ORGANIZATIONAL
MEETING
JULY 2, 2019

RE-ORGANIZATIONAL MEETING OF THE LITTLE FALLS CITY
SCHOOL DISTRICT BOARD OF EDUCATION HELD ON THURSDAY
JULY 2, 2019 AT 5:00 P.M. IN THE BENTON HALL LIBRARY, 15 PETRIE
STREET, LITTLE FALLS, NY 13365.

MEMBERS PRESENT: Commissioners Coulson, Finkst, Hameister,
Jodway, Mendl, and Shepardson

MEMBERS ABSENT: Commissioner Palmer

LATE ARRIVALS: Commissioner Coulson, Commissioner Finkst

EARLY DEPARTURES: None

OTHERS PRESENT: Superintendent Dr. Keith T. Levatino, Assistant
Superintendent Bart Tooley, Director of Technology/Business Operations
Ashraf Allam and District Clerk Stephanie Beaulieu

CALL TO ORDER

Superintendent Dr. Levatino called the meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE

Superintendent Dr. Levatino led the Commissioners and those present in
the Pledge of Allegiance.

COMMENTS FROM THE
FLOOR

None

EXECUTIVE SESSION

At 5:02 p.m. Commissioner Jodway made a motion the Board go into
executive session to discuss the medical, financial, credit or employment
history of a particular person or corporation or matters leading to the
appointment, employment, promotion, demotion, resignation, discipline,
suspension or removal of a particular person or corporation.

Seconded by: Commissioner Hameister
Ayes All

Motion Carried

RETURN TO
REGULAR SESSION

At 5:31 p.m. Commissioner Hameister made a motion the Board return to
Regular Session.

Seconded by: Commissioner Jodway
Ayes All

Motion Carried

OATH OF OFFICE

District Clerk Beaulieu administered the oath of office to Superintendent
Dr. Keith Levatino.

OATH OF OFFICE
TO NEW BOARD MEMBERS

District Clerk Beaulieu administered the oath of office to newly elected
Commissioners Tracy Coulson, Bernard Jodway Jr. and Christine
Shepardson.

APPOINTMENT OF
TEMPORARY CHAIRPERSON

Superintendent Dr. Keith Levatino assumed the position of Temporary
Chairperson pending the election of President.

ELECTION OF OFFICERS

Superintendent Dr. Levatino opened the floor for nominations for the office
of President of the Board of Education

NOMINATIONS
FOR PRESIDENT

Commissioner Shepardson nominated Commissioner Hameister to the
office of President of the Board of Education.

Seconded: Commissioner Jodway
Ayes All

Motion Carried

ELECTION OF PRESIDENT	There being no further nominations, Mrs. Beaulieu, as District Clerk, was directed to cast one vote for Commissioner Hameister who was then declared to be duly elected President of the Board of Education for school year 2019- 2020.	
BOARD PRESIDENT	District Clerk Beaulieu administered the oath of office to newly elected Board President Kristina Hameister who then assumed Chairperson for the remainder of the meeting.	
NOMINATIONS FOR VICE PRESIDENT	President Hameister called for nominations for the office of Vice President of the Board of Education.	
	President Hameister nominated Commissioner Jodway for the office of Vice President of the Board of Education.	
ELECTION OF VICE PRESIDENT	There being no further nominations, Mrs. Beaulieu, as District Clerk, was directed to cast one vote for Commissioner Jodway to be duly elected Vice President of the Board of Education for the 2019-2020 school year.	
	Seconded by: Commissioner Shepardson Ayes All	Motion Carried
BOARD VICE PRESIDENT	Board Clerk Beaulieu administered the oath of office to newly elected Vice President Bernard Jodway Jr.	
AGENDA REVISIONS	None	
APPOINTMENT OF OFFICERS	Upon the recommendation of Superintendent Dr. Levatino, Commissioner Coulson moved to appoint the following individuals to the positions noted below for the school year 2019-2020 at no additional salary unless otherwise stated:	
	A. District Treasurer B. Deputy District Treasurer C. Clerk of the Board D. Deputy Clerk of the Board E. Tax Collector F. Deputy Tax Collector	Melissa Reff Stephanie Beaulieu Stephanie Beaulieu (\$1500 Stipend) Melissa Reff Karen Slaboc Stephanie Beaulieu
	Seconded: Commissioner Shepardson Ayes All	Motion Carried
APPOINTMENT- SCHOOL ATTORNEY MARK ROSE	Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway moved to appoint Mr. Mark Rose to the position of School Attorney for the 2019-2020 school year at a yearly retainer of \$11,000.00 and hourly fees as needed.	
	Seconded: Commissioner Coulson Ayes All	Motion Carried
APPOINTMENT EXTRA CLASSROOM ACTIVITY FUND/CENTRAL TREASURER, DEPUTY TREASURER & FACULTY AUDITOR, CHIEF FACULTY COUNSELORS, ACCOUNTS	Upon the recommendation of Superintendent, Dr. Levatino, Commissioner Jodway moved to appoint the following individuals at no extra salary:	
	1. Central Treasurer – Extra Classroom Activity Fund 2. Deputy Treasurer and Faculty Auditor 3. Chief Faculty Counselors for Extra - Curricular Fund Little Falls Middle School Little Falls High School Benton Hall Academy	Karen Slaboc Melissa Reff MS Principal HS Principal BHA Principal
	Seconded: Commissioner Shepardson Ayes All	Motion Carried

APPOINTMENTS
ATTENDANCE OFFICERS
JUDY GORINSHEK
CHERYL DOREMUS
JENNIFER HURLEY

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Coulson moved to appoint Mrs. Judy Gorinshek, R.N. Mrs. Cheryl Doremus, R.N. and Jennifer Hurley, R.N. as Attendance Officers for school year 2019-2020.

Seconded: Commissioner Jodway
Ayes All

Motion Carried

APPOINTMENT-SCHOOL
DENTAL SUPERVISOR
DR. ALAN YALLOWITZ

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway moved the Board approve the appointment of Dr. Alan Yallowitz as School Dental Supervisor, school year 2019-2020 with thanks for his professional and gratuitous service.

Seconded: Commissioner Shepardson
Ayes All

Motion Carried

APPOINTMENT-ACCESS
AND RECORDS MANAGE-
MENT OFFICER
ASHRAF ALLAM

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Coulson moved to appoint Mr. Ashraf Allam to the position of Access and Records Management Officer for school year 2019-2020 at no additional salary, further adopting Records Retention and Disposition Schedule ED-1. Directory information concerning students in the district may be released by school officials to school, government and military personnel, including, but not restricted to Herkimer County Community College. Parents may submit a written request barring the release of such directory information.

Seconded: Commissioner Jodway
Ayes All

Motion Carried

APPOINTMENT – CLAIMS
AUDITOR

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway moved to appoint Jill Mosher of Read Accounting As claims Auditor for the 2019-20 school year with a stipend of \$25/hour.

Seconded: Commissioner Finkst
Ayes All

Motion Carried

APPOINTMENT-ASBESTOS
DESIGNEE
MICHAEL KELLY

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion the Board approve the appointment of Michael J. Kelly, Superintendent of Buildings and Grounds, to the position of Asbestos Designee for school year 2019-2020 at no additional salary other than the coverage previously approved by the Board for all employees under Section 18 of the Public Officers Law.

Seconded: Commissioner Shepardson
Ayes All

Motion Carried

APPOINTMENT-
LEGISLATIVE LIAISON
BERNARD JODWAY

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Shepardson moved the Board approve the appointment of President Palmer as Legislative Liaison for the 2019-2020 school year.

Seconded: Commissioner Coulson
Ayes All

Motion Carried

APPOINTMENT-
NYSSBA VOTING DELEGATE
KRISTINA HAMEISTER

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion to approve the appointment of President Hameister as Voting Delegate to the New York State School Boards Association for the 2019-2020 school year.

Seconded by: Commissioner Finkst
Ayes All

APPOINTMENT-FIRE CODES ENFORCEMENT OFFICER FIRE CHIEF ROB PARESE	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Shepardson made a motion the Board approve the appointment of Little Falls Fire Chief Rob Parese as Fire Codes Enforcement Officer for school year 2019-2020.</p> <p>Seconded: Commissioner Jodway Ayes All</p>	<p>Motion Carried</p> <p>Motion Carried</p>
APPOINTMENT-COORDINATOR OF THE NEW YORK STATE EDUCATION DEPARTMENT'S CAPITAL ASSETS PRESERVATION PROGRAM ASHRAF ALLAM	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Shepardson moved the Board designate Mr. Ashraf Allam School District Business Manager, as Coordinator of the State Education Department's Capital Assets Preservation Program, school year 2019-2020 at no additional salary.</p> <p>Seconded: Commissioner Jodway Ayes All</p>	<p>Motion Carried</p>
FREE & REDUCED PRICE MEAL VERIFICATION OFFICIALS	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion the Board approve the following individuals as the Reviewing Officials of the Free and Reduced Price Meal Policy Statement:</p> <ol style="list-style-type: none"> 1. Reviewing Officer – Stephanie Johnson The reviewing officer will review free and reduced meal applications and make determinations of eligibility using criteria set forth by the School Lunch Program 2. Hearing Official - Superintendent of Schools The hearing official will hear all appeals from parents in the event of a denial of an application. 3. Verification Official – Stephanie Johnson 4. Confirming Official – Ashraf Allam Verification and Confirming officials have to verify a certain percentage of the free and reduced applicants every year. <p>Seconded: Commissioner Shepardson Ayes All</p>	<p>Motion Carried</p>
DISTRICT AUDIT COMMITTEE	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Coulson made a motion to appoint Commissioners Finkst and Hameister to the District Audit Committee.</p> <p>Seconded by: Commissioner Jodway Ayes All</p>	<p>Motion Carried</p>
DISTRICT AUDIT COMMITTEE CHARTER	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion to adopt the Audit Committee Charter for the 2019-20 school year.</p> <p>Seconded by: Commissioner Finkst Ayes All</p>	<p>Motion Carried</p>
DIGNITY ACT COORDINATOR BART TOOLEY	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Coulson made a motion to appoint Bart Tooley Dignity Act Coordinator, school year 2019-2020.</p> <p>Seconded: Commissioner Jodway Ayes All</p>	<p>Motion Carried</p>

INSERO & CO., CPA, LLP	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion to appoint Insero & Co., CPAs, LLP, as the Independent Auditors for the 2019-2020 school year at a fee of \$23,000.00.</p> <p>Seconded by: Commissioner Shepardson Ayes All</p> <p style="text-align: right;">Motion Carried</p>
TITLE IX COORDINATOR CAROLYN WALLACE	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion to appoint Carolyn Wallace as Title IX Coordinator for the 2019-2020 school year. A brief discussion was held.</p> <p>Seconded by: Commissioner Shepardson Ayes All</p> <p style="text-align: right;">Motion Carried</p>
QUALIFIED LEAD EVALUATORS BART TOOLEY, BRIAN COLEMAN JOSEPH LONG LEEANN DOOLEY MARIA LINDSAY	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Shepardson made a motion to appoint Bart Tooley, Brian Coleman, Joseph Long, Leeann Dooley and Maria Lindsay as Qualified Lead Evaluators for the 2019-2020 school year.</p> <p>Seconded by: Commissioner Jodway Ayes All</p> <p style="text-align: right;">Motion Carried</p>
QUALIFIED LEAD EVALUATORS FOR ADMIN.- KEITH LEVATINO AND BART TOOLEY	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Shepardson made a motion to appoint Dr. Keith Levatino and Bart Tooley as Qualified Lead Evaluators for Administration.</p> <p>Seconded: Commissioner Coulson Ayes All</p> <p style="text-align: right;">Motion Carried</p>
DESIGNATIONS: OFFICIAL BANK DEPOSITORIES- ALL FUNDS ADIRONDACK BANK AND M & T BANK	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway moved the Board designate Adirondack Bank and M&T Bank as the Official Bank Depositories-All Funds for the 2019-2020 school year.</p> <p>Seconded: Commissioner Shepardson Ayes All</p> <p style="text-align: right;">Motion Carried</p>
REGULAR MONTHLY MEETINGS	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Coulson made a motion the Board designate the second Wednesday of every month at 6:00 p.m. as the Regular Monthly Meeting date for school year 2019-2020.</p> <p>Seconded: Commissioner Shepardson Ayes All</p> <p style="text-align: right;">Motion Carried</p>
OFFICIAL NEWSPAPER <i>TIMES TELEGRAM</i>	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion to designate <i>Times Telegram</i> as the official newspaper for school year 2019-2020.</p> <p>Seconded by: Commissioner Shepardson Ayes All</p> <p style="text-align: right;">Motion Carried</p>
AUTHORIZATIONS: CHIEF SCHOOL OFFICER TO CERTIFY PAYROLL KEITH T. LEVATINO	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway moved the Board authorize Superintendent Dr. Keith Levatino as Chief School Officer, to certify payrolls during the 2019-2020 school year.</p> <p>Seconded: Commissioner Shepardson Ayes All</p> <p style="text-align: right;">Motion Carried</p>

SCHOOL PURCHASING
AGENT/TRANSPORTATION
DIRECTOR
ASHRAF ALLAM

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway moved the Board authorize Mr. Ashraf Allam, Director of Technology/Business Operations, to serve as School Purchasing Agent and School Transportation Director, with approximately 20% of his time devoted to transportation issues, for the 2019-2020 school year at no additional salary.

Seconded: Commissioner Coulson
Ayes All

Motion Carried

SUPERINTENDENT TO
APPROVE ATTENDANCE
OF SCHOOL PERSONNEL
AT CONFERENCES,
CONVENTIONS AND
WORKSHOPS
DR. KEITH LEVATINO

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway moved the Board authorize the Superintendent to approve the attendance of school personnel at conferences, conventions and workshops during school year 2019-2020.

Seconded by: Commissioner Shepardson
Ayes All

Motion Carried

CHIEF SCHOOL OFFICER
TO APPLY FOR STATE
FEDERAL FUNDS
DR. KEITH LEVATINO

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion the Board authorize Dr. Keith Levatino as Chief School Officer, to apply for State and Federal funds for school year 2019-2020.

Seconded: Commissioner Shepardson
Motion Carried

Ayes All

CHIEF SCHOOL OFFICER
TO APPROVE BUDGET
TRANSFERS
DR. KEITH LEVATINO

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion the Board authorize Dr. Keith Levatino as Chief School Officer, to approve budget transfers to a maximum of \$1,000.00 for the 2019-2020 school year.

Seconded: Commissioner Shepardson
Ayes All

Motion Carried

CHIEF SCHOOL OFFICER
TO APPROVE INTERFUND
TRANSFERS
DR. KEITH LEVATINO

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway moved the Board authorize Dr. Keith Levatino, as Chief School Officer, to approve inter-fund transfers for the 2019-2020 school year.

Seconded: Commissioner Shepardson
Ayes All

Motion Carried

RE-ADOPT POLICIES
OF THE BOARD

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion the Board re-adopt all its policies currently in effect, noting re-adoption date of July 1, 2019.

Seconded: Commissioner Coulson
Ayes All

Motion Carried

AHERA NOTIFICATION

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion the Board adopt the AHERA notification - Pursuant to the Asbestos Hazard Emergency Response Act, public notice is hereby provided that the district's asbestos management plan, including information regarding inspections, response actions and surveillance activities is available through the Office of the Director of Facilities, in his capacity as Asbestos Designee.

Seconded: Commissioner Shepardson
Ayes All

Motion Carried

**SUBSTITUTE TEACHER
WAGE**

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion for the wage scale for substitute teachers be \$100 for certified teachers and for retired teachers from the Little Falls City School District. I will also be recommending that the substitute wage for uncertified teachers be \$90.

Seconded: Commissioner Shepardson
Ayes All

Motion Carried

**ESTABLISH MILEAGE
REIMBURSEMENT RATE**

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway moved the Board follow the mileage reimbursement rate established by the Internal Revenue Service for the 2019-2020 school year.

Seconded: Commissioner Shepardson
Ayes All

Motion Carried

**DESIGNATION OF
SIGNATURES ON CHECKS**

Upon the recommendation of Superintendent Dr. Levatino, and pursuant to Education Law 2523, Commissioner Jodway made a motion the Board designates the Treasurer and/or Deputy Treasurer to execute checks for disbursement of funds, either by signature or facsimile signature.

Seconded: Commissioner Coulson
Ayes All

Motion Carried

BONDING OF PERSONNEL

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion the Board approve bonding of the following personnel at district expense in the given amounts:

\$ 100,000	Blanket on each employee
\$ 300,000	Additional on claims auditor (\$400,000 total)
\$1,000,000	A/P Clerk (\$1,100,000 total)
\$1,000,000	Business Manager (\$1,100,000 total)

Seconded: Commissioner Coulson
Ayes All

Motion Carried

STANDING COMMITTEES

TABLED

CONSENT AGENDA

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Coulson made a motion the Board approve the following agenda items:

A. Approval of the Minutes of the Regular Meeting of June 12, 2019
B. Extra-Curricular Fund Statement
C. Treasurer's Report
D. Schedule of Claims

Seconded: Commissioner Jodway
Ayes: All

Motion Carried

OTHER FINANCIAL MATTERS

**APPROVAL OF
NON-RESIDENT TUITION
RATE, SCHOOL YEAR 2019-2020**

TABLED

**RETAINER – ROSE LAW
FIRM**

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Shepardson made a motion to approve the retainer Agreement with Rose Law Firm which will be the same as the 2019-20 school year.

Seconded: Commissioner Jodway
Ayes: All

Motion Carried

RETAINER – HONEYWELL LAW FIRM	TABLED		
CONTRACT WITH MARY IMOGENE BASSETT	Upon the recommendation of Superintendent Dr. Levatino Commissioner Shepardson made a motion to approve the contract with Mary Imogene Bassett as submitted for the 2019-20 school year.		
	Seconded: Commissioner Jodway Ayes: All		Motion Carried
SUPERINTENDENT'S REPORT	None		
PRESIDENT'S REPORT	None		
PERSONNEL – INSTRUCTIONAL ED COM DIRECTOR JOE LOIACONO	Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion to appoint Joe Loiacono as Ed Com Director for the 2019-20 school year at a salary of \$19,500.		
	Seconded by: Commissioner Coulson Ayes All		Motion Carried
COACHING APPOINTMENTS SCHOOL YEAR 2019-2020	Upon the recommendation of Superintendent Dr. Levatino, Commissioner Shepardson made a motion to appoint the following coaching appointments, school year 2019-2020 at a salary as per Little Falls Teachers Association contract:		
	Girls Soccer	JV	Mandi White
	Boys Soccer	Varsity	James Carroll
	Football Cheerleading	Varsity	Nicole Lamphere
	Seconded by: Commissioner Jodway Ayes All		Motion Carried
EXTRA-CURRICULAR ADVISORS AND TEAM LEADERS	Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion to approve the following Extra-Curricular Advisors and Team Leaders, school year 2019-2020 at a salary as per Little Falls Teachers Association contract:		
	Kindergarten Team Leader		Monica Getman
	First Grade Team Leader		Sara Salamone
	Second Grade Team Leader		Leisa Reile
	Third Grade Team Leader		Laura Ostasz
	Fourth Grade Team Leader		Ann Worobey
	Fifth Grade Team Leader		Rick Hartman
	Sixth Grade Team Leader		Trish Giffune
	Seventh Grade Team Leader		Megan Adams
	Eighth Grade Team Leader		Michael Murray
	Gr. 8 Class Advisor, Class of 2024 (1)	Giana Netti, Monica Tooley	
	Gr. 7 Class Advisor, Class of 2025 (1)	Mandi White	
	Gr. 6 Class Advisor, Class of 2026	TBD	
	Middle School Newspaper	Kelly Wander	
	Middle School Yearbook	Jocelyn Beers	
	Middle School Student Assembly/Gov't.	Adam Jodway	
	HS/MS Bus Duty (2 position, 1 alternate)	Beth Mosher, Joe Doyle, TBD	
	Class of 2020 Advisors (2)	Monica Tooley, Tracy Young	
	Class of 2021 Advisors (2)	Christen Gullis, Stephanie Blask	
	Class of 2022 Advisors (2)	Alex Puznowski, Denise Scaparo	

Class of 2023 Advisors (2)	TBD, TBD
Dept. Chair – Art, Music, Industrial Arts	Stacie Luczynski
Dept. Chair – English	Marie Oriolo
Dept. Chair-Business, FACS, Foreign Lang.	Beth Mosher
Dept. Chair – Mathematics	Carolyn Wallace-Eaton
Dept. Chair – Science	John Stehnach
Dept. Chair – Social Studies	Joe Morotti
Dept. Chair-Special Ed. Health, Phys. Ed.	Monica Tooley
Drama Coordinator (1)	Amanda Grimaldi
Drama Coordinator Assistant (1)	Amy Osborne
Ed. Com Director (1)	Joe Loiacono
FBLA Advisor (1)	Sarah Barnes
GAA Advisor (1)	Monica Tooley
Library Club Advisor (1)	Deborah Mowers
National Honor Society Advisor (1)	Laurie Hennessy
National Jr. Honor Society Advisor (1)	Amanda DePaolo, Sam Dell’Anno
Ninth Grade Team Leader (1)	Rita Rose
Senior Class Coordinator (1)	Monica Tooley
High School SADD Advisor (1)	Catherine Gillen
Student Government Advisors (2)	Joe Morotti, Elizabeth Tracy
High School Yearbook Advisor (1)	Sarah Barnes, Kara Milianta
FCCLA Advisor (1)	Beth Mosher
MS/HS Stage Coordinator (1)	Amanda Grimaldi
Health Coordinator (1)	Anthony Scaparo
Door Duty (4)	Laurie Strange, Althea Noyes, Cynthia Otrupcak, Kris Dillon
Music Coordinator (1)	Emily Rozenkiewicz
Lego Robotics Advisor (1)	Tracy Young
BHA Door Duty (3)	Rachel Gay, Kim Worden, TBD
BHA Bus Monitor am/pm (1)	Joanne Sohns
Handbell Coordinator (1)	Amy Osborne
BHA Audio/Visual Coordinator (1)	Amy Osborne
BHA Yearbook (1)	Nicole Lamphere, Wendy Rockwell Katie Bonville
BHA Bus Duty (1) (Check off)	Rachel Gay
MS AM Supervision – Aud. (2)	7-8 Gina Miller 7:30-8:30 Vicki Tinkler TBD
MS Breakfast – café (1)	Gina Miller (auditorium)
MS Bus Duty Monitor (2) 3-3:30	Cindy Otrupcak (door)

Seconded by: Commissioner Coulson
Ayes All

Motion Carried

BHA SOCIAL WORKER
NATALIE POWERS

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Shepardson made a motion to appoint Natalie Powers to the Position of BHA Social Worker/Counselor with a four-year probationary period effective September 1, 2019 with a salary as per Step 1 of the LFTA contract.

Seconded by: Commissioner Coulson
Ayes All

Motion Carried

TEACHER ON SPECIAL ASSIGNMENT	Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion to create a teacher on special assignment (Community School Coordinator) position for a period of three (3) years with a stipend as per LFTA contract.																												
	Seconded by: Commissioner Shepardson Ayes All	Motion Carried																											
SCHOOL PSYCHOLOGIST	Upon the recommendation of Superintendent Dr. Levatino, Commissioner Coulson made a motion to create a 10-month plus twenty (20) days, School Psychologist position with a salary as per LFTA contract.																												
	Seconded by: Commissioner Shepardson Ayes All	Motion Carried																											
CONTRACT REVISIONS ASST. SUPERINTENDENT & DIRECTOR OF BUS. OPER.	Upon the recommendation of Superintendent Dr. Levatino, Commissioner Shepardson made a motion the Board approve an increase of 2.8% per year for the years of 2019-20, 2020-21, and 2021-22 with the increase for the 2022-23 school year to be negotiated, at that time.																												
	Seconded by: Commissioner Jodway Ayes All	Motion Carried																											
RESIGNATION ALANA WIELGOSZ	Upon the recommendation of Superintendent Dr. Levatino, Commissioner Shepardson made the motion to accept the resignation from Alana Wielgosz from her position as long-term substitute French Teacher effective June 30, 2019.																												
	Seconded by: Commissioner Jodway Ayes All	Motion Carried																											
NON-INSTRUCTIONAL APPOINTMENT CLEANER BRIAN HERRINGSHAW II	Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made the motion to appoint Brian Herringshaw II to the full-time, 40-hours per week Cleaner position effective July 18, 2019 with a salary as per CSEA contract.																												
	Seconded by: Commissioner Shepardson Ayes All	Motion Carried																											
APPOINTMENT CLEANER JEREMY LAFOUNTAIN	Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made the motion to appoint Jeremy LaFountain to the full-time, 40-hours per week Cleaner position effective July 18, 2019 with a salary as per CSEA contract.																												
	Seconded by: Commissioner Shepardson Ayes All	Motion Carried																											
LUNCH MONITOR APPTS. (12.5 hrs./week) 2019-20	Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion to appoint the following individuals to the 12.5 hours per week position of Lunch Monitor every day school is in session for the 2019-20 school year: <table><tr><td><u>High School</u></td><td><u>Middle School</u></td><td><u>Benton Hall Academy</u></td></tr><tr><td>Kristal Reed</td><td>Irene Bandel</td><td>Peggy Andrilla</td></tr><tr><td></td><td>Stephanie Blask</td><td>Nicole Lampack</td></tr><tr><td></td><td></td><td>Jeanne Dillon</td></tr><tr><td></td><td></td><td>Lucy Helmer</td></tr><tr><td></td><td></td><td>Sandy Munger</td></tr><tr><td></td><td></td><td>Joanne Pohleven</td></tr><tr><td></td><td></td><td>Carol Carter</td></tr><tr><td></td><td></td><td>Janet Johnston</td></tr></table>	<u>High School</u>	<u>Middle School</u>	<u>Benton Hall Academy</u>	Kristal Reed	Irene Bandel	Peggy Andrilla		Stephanie Blask	Nicole Lampack			Jeanne Dillon			Lucy Helmer			Sandy Munger			Joanne Pohleven			Carol Carter			Janet Johnston	
<u>High School</u>	<u>Middle School</u>	<u>Benton Hall Academy</u>																											
Kristal Reed	Irene Bandel	Peggy Andrilla																											
	Stephanie Blask	Nicole Lampack																											
		Jeanne Dillon																											
		Lucy Helmer																											
		Sandy Munger																											
		Joanne Pohleven																											
		Carol Carter																											
		Janet Johnston																											
	Seconded by: Commissioner Coulson Ayes All	Motion Carried																											

RESIGNATION
LUNCH MONITOR
RICHELLE CUMM

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made the motion to accept the resignation from Richelle Cumm from her position as Lunch Monitor at the High School effective June 8, 2019.

Seconded by: Commissioner Shepardson
Ayes All

Motion Carried

RESIGNATION
CLEANER
MARY BETH JODWAY

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Coulson made the motion to accept the resignation from Mary Beth Jodway from her position as Cleaner effective July 31, 2019.

Seconded by: Commissioner Shepardson
Ayes All

Motion Carried

SECOND READING OF
POLICIES

Let the Minutes show the Second Reading of Policies:

- #4001 – Fiscal Responsibilities
- #4002 – Reports of Possible Violations of Policy or Law
- #4100 – System of Accounts
- #4101 – Bonding of District Personnel
- #4102 – Periodic Financial Reports
- #4200 – Budget Planning
- #4201 – Budget Publication and Hearing
- #4202 – Budget Transfers
- #4203 – Contingency Budget
- #4204 – Collection of Taxes
- #4301 – Investments
- #4302 – Insurance

THIRD READING OF
POLICIES:

Let the Minutes show the Third Reading of Policies:

- #5102 – NYSDOH Registered Opioid Overdose Prevention Program
- #7200 – Reporting Possible Child Abuse or Maltreatment
- #7201 – Child Abuse in an Educational Setting
- #7400 – Student Complaints and Grievances
- #7500 – Education Records

ADOPTION OF POLICIES

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion to adopt the following policies:

- #5102 – NYSDOH Registered Opioid Overdose Prevention Program
- #7101 – Immunization and Dental Health of Students
- #7200 – Reporting Possible Child Abuse or Maltreatment
- #7201 – Child Abuse in an Educational Setting
- #7400 – Student Complaints and Grievances
- #7500 – Education Records

CSE/CPSE
RECOMMENDATIONS

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion to approve for implementation the recommendations of the Committee on Special Education as submitted.

Seconded by: Commissioner Shepardson
Ayes All

Motion Carried

FIRST READING OF
POLICIES

Let the minutes show the First Reading of Policies:

- #3102 – Assistant Superintendent for Instruction
- #3103 – Director of Athletics
- #4303 – Accounting of Fixed Assets, Inventory and Tracking
- #4400 – Audit Committee
- #4401 – Annual Audit
- #4402 – Auditing Claims for Payment

#4501 – General Procurement Standards
#4502 – Competitive Bidding
#4503 – Non-Bid Purchasing
#4503.1 – Procurement of Goods and Services Quote Form
#4504 – Sale of Surplus Property
#4601 – Use of District Credit Card
#4602 – Use of District Owned Cell Phones
#4700 – Gifts and Donations from the Public
#4701 – Solicitation of Charitable Donations from School Children
#5001 – District-Wide Safety Plans and Building-Level Emergency Response Plans

NON-RESIDENT REQUESTS Upon the recommendation of Superintendent Dr. Levatino, Commissioner Coulson made a motion to accept the non-resident requests as submitted for the 2019-20 school year.

Seconded by: Commissioner Shepardson
Ayes All Motion Carried

PROM REQUEST Upon the recommendation of Superintendent Dr. Levatino, Commissioner Coulson made the motion to approve the request from Leeann Dooley to hold Prom 2020 as submitted.

Seconded by: Commissioner Jodway
Ayes All Motion Carried

FACILITY USE REQUEST Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made the motion the Board approve the Facility Use Request from Denise Scaparo to hold a Fall Craft Festival on November 2, 2019 from 8 am – 5 pm as submitted.

Seconded by: Commissioner Shepardson
Ayes All Motion Carried

INFORMATION AND PROPOSALS

A. Communications

FUTURE BUSINESS
AND MEETINGS Special Meeting:
Tuesday, July 10, 2019 – 5:00 p.m.
Superintendent's Conference Room

Regular Meeting:
Tuesday, August 21, 2019 – 5:00 p.m.
Superintendent's Conference Room

ADJOURNMENT With no further business at hand, Commissioner Shepardson moved to adjourn the meeting.

Seconded: Commissioner Jodway
Ayes All Motion Carried

The meeting was adjourned at 6:50 p.m.

Clerk