

REGULAR MEETING  
SEPTEMBER 4, 2019

REGULAR MEETING OF THE LITTLE FALLS CITY  
SCHOOL DISTRICT BOARD OF EDUCATION HELD ON WEDNESDAY,  
SEPTEMBER 4, 2019 AT 6:00 P.M. IN THE BENTON HALL ACADEMY  
LIBRARY, 15 PETRIE STREET, LITTLE FALLS, NY 13365.

MEMBERS PRESENT: Commissioners Coulson, Finkst, Hameister,  
Jodway, Mendl, Palmer and Shepardson

MEMBERS ABSENT: None

LATE ARRIVALS: None

EARLY DEPARTURES: None

OTHERS PRESENT: Superintendent Dr. Keith T. Levatino, Director of  
Technology/Business Operations Mr. Ashraf Allam, Assistant  
Superintendent Mr. Bart Tooley, Mr. Miller, BOCES representative and an  
audience of 1.

CALL TO ORDER

President Hameister called the meeting to order at 6:01 pm.

PLEDGE OF ALLEGIANCE

President Hameister led the Commissioners and those present in the  
Pledge of Allegiance.

COMMENTS FROM FLOOR

Mr. Miller, BOCES representative gave an update on summer school and  
last minute hires. They had an extensive talk about Capital Project and  
Remington Web Complex. They reviewed safety plans. They will be  
reviewing sewer project tomorrow night. On Sept. 14<sup>th</sup> they will be  
reviewing finalists for Executive Director.

STUDENT REP. REPORT  
REPORT

None

AGENDA REVISIONS

A. X.c. Appointment – 6th grade teacher  
B. XII.c. Substitute list

C. VII.a. Audit Engagement Letter

CONSENT AGENDA

Upon the recommendation of Superintendent Dr. Levatino,  
Commissioner Palmer made a motion the Board approve the following  
agenda items:

A. Approval of the Minutes of the Regular Meeting of August 21, 2019.  
B. Treasurer's Report  
C. Schedule of Claims

Seconded: Commissioner Coulson  
Ayes All

Motion Carried

OTHER FINANCIAL  
MATTERS

Upon the recommendation of Superintendent Dr. Levatino, Commissioner  
Finkst made a motion to approve the audit engagement letter for the fiscal  
year 2018-19 to commence September 16, 2019.

Seconded: Commissioner Jodway  
Ayes All

Motion Carried

SUPERINTENDENT'S  
REPORT

## PRESIDENT'S REPORT

Mr. Tooley gave the Board an update on curriculum work throughout this upcoming school year. He also informed the Board how the second Superintendent conference day went and how it was devoted to building relationships and learning where are students are coming from. Staff was put into teams of 4 or 5 and given \$10 to take into community and instructed to go into community and give back in a positive way.

Mr. Allam gave the Board an update on transportation. We have new bus stops, routes, bus numbers, bus company, as well as drivers. The new bus company is interested in going into a possible 5-year contract which would give us stability. He advised the Board that the first day may have some issues with transportation, however, it's a work in progress. We have new transportation software this year. He also informed the Board that the Administrative team will meet with architects this Friday and then the following week the teachers will meet with them. This will determine what will be part of the project and what will be an alternate.

## PERSONNEL INSTRUCTIONAL

### RESIGNATION TRISH GIFFUNE

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion to accept Trish Giffune's resignation from her Teacher position effective August 27, 2019.

Seconded by: Commissioner Shepardson  
Ayes All

Motion Carried

### SUBSTANCE ABUSE LIAISON MAGGIE MERCURIO

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Palmer made a motion to appoint Maggie Mercurio as the District designated substance use liaison to provide confidential referral services to any student, parent or staff seeking such information. Any such consultation should be considered privileged and confidential. No additional pay will be provided for this service.

Seconded by: Commissioner Jodway  
Ayes All

Motion Carried

### APPOINTMENT SIXTH GRADE TEACHER SAMANTHA LYNCH

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Palmer made a motion to appoint Samantha Lynch to the three-year probationary appointment of sixth grade teacher on Step 11 of the LFTA contract effective October 5, 2019.

Seconded by: Commissioner Coulson  
Ayes All

Motion Carried

### OLD BUSINESS

None

### NEW BUSINESS CSE/CPSE RECOMMENDATIONS

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Coulson made a motion to arrange for placement as per the recommendation of the Committee on Special Education as submitted.

Seconded by: Commissioner Shepardson  
Ayes All

Motion Carried

### SECOND READING OF POLICIES

Let the Minutes show the second reading of policies:  
6300 – Leaves of absence for Serious Health Conditions or Family Care  
8505 – Skills and Achievement Commencement Credential

SUBSTITUTE LIST	Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion to approve the substitute list as submitted as of September 3, 2019 for the 2019-20 school year as submitted.
	Seconded by: Commissioner Shepardson Ayes All Motion Carried
INFORMATION AND PROPOSALS	None
EXECUTIVE SESSION	At 6:35 p.m. Commissioner Palmer made a motion the Board go into executive session to discuss the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, resignation, discipline, suspension or removal of a particular person or corporation.
	Seconded by: Commissioner Jodway Ayes All Motion Carried
RETURN TO REGULAR SESSION	At 7:02 p.m. Commissioner Palmer made a motion the Board return to Regular Session.
	Seconded by: Commissioner Shepardson Ayes All Motion Carried
FUTURE BUSINESS AND MEETINGS:	Regular Meeting: Wednesday, October 23, 2019 at 6 p.m. in the HS/MS Library
ADJOURNMENT	With no further business at hand, Commissioner Palmer moved to adjourn the meeting.
	Seconded: Commissioner Jodway Ayes All Motion Carried
	The meeting was adjourned at 7:17 p.m.

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Clerk