

REGULAR MEETING
November 13, 2019

REGULAR MEETING OF THE LITTLE FALLS CITY
SCHOOL DISTRICT BOARD OF EDUCATION HELD ON WEDNESDAY,
November 13, 2019 AT 6:00 P.M. IN THE BHA LIBRARY, 15 PETRIE ST.
LITTLE FALLS, NY 13365.

MEMBERS PRESENT: Commissioners Finkst, Hameister, Mendl, Palmer
and Shepardson

MEMBERS ABSENT: Commissioners Coulson and Jodway

LATE ARRIVALS: None

EARLY DEPARTURES: None

OTHERS PRESENT: Superintendent Dr. Keith T. Levatino, Director of
Technology/Business Operations Mr. Ashraf Allam, Assistant
Superintendent Mr. Bart Tooley, Mike Kelly, Jim Graham from Synthesis,
Taylor Brose from Census and an audience of 1.

CALL TO ORDER

President Hameister called the meeting to order at 6:01 pm.

PLEDGE OF ALLEGIANCE

President Hameister led the Commissioners and those present in the
Pledge of Allegiance.

COMMENTS FROM FLOOR

Jim Graham from Synthesis gave the Board a brief update on the Capital
Project and bidding process for it. Project schedule is set to begin before
the holidays. In terms of the overall project schedule we are right where we
are supposed to be.

Taylor Brose from Census Bureau updated the Board on 2020 Census.
They conduct Census every 10 years. He is promoting education and
awareness about the Census.

STUDENT REP. REPORT
REPORT

None

AGENDA REVISIONS

X.e. Co-Advisor for Class of 2024
X.f. Boys Varsity Volleyball Coach

CONSENT AGENDA

Upon the recommendation of Superintendent Dr. Levatino,
Commissioner Palmer made a motion the Board approve the following
agenda items:
A. Approval of the Minutes of the Regular Meeting of October 23, 2019
B. Treasurer's Report
C. Schedule of Claims

Seconded: Commissioner Shepardson
Ayes All

Motion Carried

OTHER FINANCIAL
MATTERS

A. Upon the recommendation of Superintendent Dr. Levatino,
Commissioner Palmer made a motion to accept the donation on behalf of
the families of Gary M. Tucci Sr. and Terry M. Warn in the amount of \$450
for the purpose of paying off negative student lunch balances.

Seconded: Commissioner Shepardson
Ayes All

Motion Carried

SUPERINTENDENT'S
REPORT

None

PRESIDENT'S REPORT

Mr. Allam informed the Board that bus radios are all up and running.
Drivers no longer use cell phones. He also reported that the new bus

company is working out well. We have had a few hiccups, however, no doubling up of runs.

Mr. Tooley informed the Board that this week we have been having restorative practice training for administrators as well as about 20 teachers. A trainer representing a group out of Pennsylvania has been instructing the class. It has been going very well.

PERSONNEL INSTRUCTIONAL

MATERNITY LEAVE
MAEGHANNE PAUGH

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Palmer made a motion to approve the maternity leave request from Maeghanne Paugh effective on or around February 24, 2020 with an anticipated return date of April 27, 2020.

Seconded by: Commissioner Finkst
Ayes All

Motion Carried

CLASS CO-ADVISOR
CLASS OF 2026
SAMANTHA LYNCH

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Finkst made a motion to appoint Samantha Lynch as the Class Co-Advisor for the Class of 2026 with a stipend as per LFTA contract.

Seconded by: Commissioner Shepardson
Ayes All

Motion Carried

CLASS CO-ADVISOR
CLASS OF 2026
LEAH ODOM

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Finkst made a motion to appoint Leah Odom as the Class Co-Advisor for the Class of 2026 with a stipend as per LFTA contract.

Seconded by: Commissioner Shepardson
Ayes All

Motion Carried

LONG-TERM SUB
HIGH SCHOOL SCIENCE
GIANNA NETTI

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Palmer made a motion to appoint Gianna Netti to the long-term substitute position for High School Science effective November 14, 2019 until the end of the 2019-20 school year on Step 1 of the LFTA contract.

Seconded by: Commissioner Shepardson
Ayes All

Motion Carried

CLASS CO-ADVISOR
CLASS OF 2024
GIANNA NETTI

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Palmer made a motion to appoint Gianna Netti as the Class Co-Advisor for the Class of 2024 with a stipend as per Step 1 of the LFTA contract.

Seconded by: Commissioner Shepardson
Ayes All

Motion Carried

BOYS VARSITY
VOLLEYBALL COACH
DENISE SCAPARO

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Palmer made a motion to appoint Denise Scaparo to the position of Boys Varsity Volleyball Coach for the 2019-20 school year with a salary as per LFTA contract.

Seconded by: Commissioner Shepardson
Ayes All

Motion Carried

RESIGNATION
MONITOR
IRENE BANDEL

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Shepardson made a motion to accept the resignation from Irene Bandel from her position as monitor effective October 31, 2019.

Seconded by: Commissioner Palmer
Ayes All

Motion Carried

RESIGNATION
CLEANER
JEREMY LAFOUNTAIN

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Palmer made a motion to accept the resignation from Jeremy LaFountain from his position as cleaner effective November 8sbeau, 2019.

Seconded by: Commissioner Shepardson
Ayes All

Motion Carried

OLD BUSINESS

None

NEW BUSINESS
CSE/CPSE
RECOMMENDATIONS

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Palmer made a motion to arrange for placement as per the recommendation of the Committee on Special Education as submitted.

Seconded by: Commissioner Shepardson
Ayes All

Motion Carried

SUBSTITUTE LIST #3

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Palmer made a motion to approve the substitute list #3 as submitted for the 2019-20 school year.

Seconded by: Commissioner Shepardson
Ayes All

Motion Carried

FIRST READING OF
POLICIES

Let the Minutes show the first reading of policies:
8300 – Response to Intervention
8503 – Independent Educational Evaluations

SECOND READING OF
POLICIES:

3102 – Assistant Superintendent for Instruction
3103 – Director of Athletics
4400 – Audit Committee
4401 – Annual Audit
4402 – Auditing Claim
4501 – General Procurement Standards
4502 – Competitive Bidding
4503 – Non-Bid Purchasing
4503.1 – Procurement of Goods and Services Quote Form (Supt.
Approval 6/10/19)
4504 – Sale of Surplus Property
4601 – Use of District Credit Card
4602 – Use of District Owned Cell Phones
4700 – Gifts and Donations from the Public
4701 – Solicitation of Charitable Donations from School Children
5001 – District Wide Safety Plans and Building Level Emergency
Response Plans
7303 – Concussion Management

INFO & PROPOSALS

None

FUTURE BUSINESS
AND MEETINGS:

Regular Meeting: Wednesday, December 18, 2019 at 6 pm. Refreshments
will be served at 5:15.
January 8, 2020 at 6 p.m. in the BHA Library

ADJOURNMENT

With no further business at hand, Commissioner Palmer moved to
adjourn the meeting.

Seconded: Commissioner Shepardson
Ayes All

Motion Carried

The meeting was adjourned at 7:20 p.m.

Clerk