

REGULAR MEETING  
JUNE 12, 2018

REGULAR MEETING OF THE LITTLE FALLS CITY SCHOOL DISTRICT  
BOARD OF EDUCATION HELD ON WEDNESDAY, JUNE 12, 2018  
AT 6:00 P.M. IN THE BENTON HALL LIBRARY/SUPERINTENDENT'S  
CONFERENCE ROOM, 15 PETRIE STREET, LITTLE FALLS, NY 13365.

MEMBERS PRESENT: Commissioners Mendl, Jodway, Giaquinto,  
Shepardson, Hameister

MEMBERS ABSENT: Palmer

LATE ARRIVALS: None

EARLY DEPARTURES: None

OTHERS PRESENT: Superintendent Dr. Keith T. Levatino, Business  
Manager Mr. Cletus J. McLaughlin, Director of Technology/Business  
Operations Mr. Ashraf Allam, Assistant Superintendent Mr. Bart Tooley,  
Jennifer Smith, Mr. Brian Coleman, Director of Pupil Personnel/School  
Safety, Middle School Principal Mrs. Maria Lindsay, Elementary Principal  
Mr. Joe Long, and an audience of 3.

CALL TO ORDER

President Giaquinto called the meeting to order at 6:08 p.m.

EXECUTIVE SESSION

At 6:09 p.m. Commissioner Hameister made a motion the Board go into  
executive session to discuss the medical, financial, credit or employment  
history of a particular person or corporation or matters leading to the  
appointment, employment, promotion, demotion, resignation, discipline,  
suspension or removal of a particular person or corporation.

Seconded by: Commissioner Jodway  
Ayes All

Motion Carried

RETURN TO  
REGULAR SESSION

At 6:28 p.m. Commissioner Jodway made a motion the Board return to  
Regular Session.

Seconded by: Commissioner Hameister  
Ayes All

Motion Carried

PLEDGE OF ALLEGIANCE

President Giaquinto led the Commissioners and those present in the  
Pledge of Allegiance.

COMMENTS FROM THE  
FLOOR

The audience was given a 5-minute cap and were advised to refrain from  
speaking about personnel matters.

Jean Dodge addressed the Board on the importance of continuing the  
French program and a supporter of Mrs. Bladek.

Sue Bladek explained her relationship with her students. She is concerned  
the French program will be dismissed or eliminated. She explained the  
importance of offering two languages.

STUDENT REPRESENTATIVE  
REPORT

None

AGENDA REVISIONS

None

## CONSENT AGENDA

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion the Board approve the following Agenda items:

- A. Approval of the Minutes of the Regular Meeting of May 9, 2018 and Special Meetings of May 2, 2018 and May 15, 2018
- B. Extra-Curricular Fund Statement
- C. Treasurer's Reports
- D. Schedule of Claims

Seconded: Commissioner Hameister  
Ayes All

Motion Carried

## OTHER FINANCIAL MATTERS

### 2018-2019 SCHOOL LUNCH PRICES

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion the Board approve the 2018-19 lunch prices for full price meals at \$1.30 for breakfast and \$2.45 for lunch.

Seconded: Commissioner Shepardson  
Ayes All

Motion Carried

### AGREEMENT BETWEEN MI BASSETT HOSPITAL AND LITTLE FALLS CITY SCHOOL DISTRICT

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion the Board approve the contract with Bassett Healthcare Network for 2018-19 to provide medical directorship at a cost of \$5,000.00, annual student physicals at a cost of \$30.00 each and Article 19A bus driver physicals at a cost of \$95.00 each. There are no increases in these fees from the 2017-18 contract.

Seconded: Commissioner Shepardson  
Ayes All

Motion Carried

### RETIREMENT RESERVE FUND

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister resolved the Board of Education hereby establishes a Retirement Reserve Fund as authorized by General Municipal Law Section 6-R, for the payment of retirement contributions which are defined as all or a portion of the amount payable for school districts to the New York State and Local Employees Retirement system pursuant to Section 17 of the Retirement and Social Security law; and be it further resolved that \$225,000.00 be appropriated from the District's unassigned fund balance for this purpose.

Seconded by: Commissioner Jodway  
Ayes All

Motion Carried

### REQUEST FOR PROPOSAL FOR AUDITING SERVICES

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Shepardson made a motion that, in accordance with the Request for Proposal for Auditing Services issued by the District, the Board enter into a five-year agreement with Insero & Co., Certified Public Accountants, to provide such services at the stated price of \$24,150.00 annually.

Seconded: Commissioner Hameister  
Ayes All

Motion Carried

### RESOLUTION FOR PUBLICATION OF ESTOPPEL BUILDING PROJECT

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Jodway made a motion the Board adopt the "Resolution Calling for Publication of Estoppel Notice for Approved Bond Resolutions for the School Building Project" as prepared and submitted by the District's Bond Counsel, Hodgson-Russ Attorneys.

	<p>Seconded: Commissioner Shepardson Ayes All</p> <p>Motion Carried</p>
RESOLUTION FOR PUBLICATION OF ESTOPPEL ATHLETIC FACILITIES LIGHTING PROJECT	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion the Board adopt the “Resolution Calling for Publication of Estoppel Notice for Approved Bond Resolutions for the Athletic Facilities Lighting Project” as prepared and submitted by the District’s Bond Counsel, Hodgson-Russ Attorneys.</p> <p>Seconded: Commissioner Jodway Ayes All</p> <p>Motion Carried</p>
SUPERINTENDENT’S REPORT	<p>Business Managers Report</p> <p>Mr. Long informed the Board that Thursday was the Flag Day Ceremony being held at 1:40 pm. Kindergarten moving up ceremony will be held on Tuesday and grade 5 moving up ceremony will be held on Thursday. He reported it was a very good school year.</p> <p>Mr. Coleman reported that special education meetings continue to grow. Safety wise, we are in good shape. Active shooter training was held for faculty and staff.</p> <p>Mrs. Lindsay reported that finals were in full swing. On Thursday, the 8<sup>th</sup> graders will be going to Six flags and Breakfast of Champions is also this week. She also reported that 6<sup>th</sup> and 7<sup>th</sup> graders would be going on a field trip to Potato Hill where they will have a chance to do some kayaking and bicycling.</p>
PRESIDENT’S REPORT	None
PERSONNEL INSTRUCTIONAL APPOINTMENT SPEECH THERAPIST GINA SHEPARDSON	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to appoint Gina Shepardson to the full time Speech Therapist position with a four-year probationary period on Step 6 of the LFTA contract with an effective date of September 1, 2018.</p> <p>Seconded: Commissioner Jodway Ayes: Commissioners Mendl, Jodway, Giaquinto, Hameister Abstain: Commissioner Shepardson Motion Carried</p>
ELEMENTARY TEACHER CHERYL TUCKER	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to appoint Cheryl Tucker to the position of Elementary Teacher with a four-year probationary period, on Step 1 of the LFTA contract with an effective date of September 1, 2018.</p> <p>Seconded: Commissioner Jodway Ayes All</p> <p>Motion Carried</p>
ADMINISTRATIVE INTERN JENNIFER SMITH	<p>Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to appoint Jennifer Smith as an Administrative Intern from September 1, 2018 through January 1, 2019 with a salary as per LFTA contract.</p> <p>Seconded: Commissioner Jodway Ayes All</p> <p>Motion Carried</p>

LONG-TERM SUB  
ANDREW CASULLO

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to appoint Andrew Casullo to the position of long-term substitute at Benton Hall Academy from September 1, 2018 through January 1, 2019 with a salary as per LFTA contract. This is with the understanding that Andrew Casullo will return to his current position of Teacher Assistant effective January 1, 2019.

Seconded: Commissioner Jodway  
Ayes All

Motion Carried

NON-INSTRUCTIONAL

FOOD SERVICE HELPER

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to appoint Silvana Burk to the seventeen and one-half hours per week Food Service Helper position at Benton Hall Academy effective September 1, 2018 with a salary as per CSEA contract.

Seconded by: Commissioner Shepardson  
Ayes All

Motion Carried

OLD BUSINESS  
POLICY ADOPTION  
#5201 MEAL CHARGE  
POLICY

Let the minutes show the adoption of Policy #5201 – Meal Charge policy with an adoption date of June 12, 2018.

NEW BUSINESS  
CSE/CPSE  
RECOMMENDATIONS

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to arrange for placement as per the recommendations of the Committee on Special Education and Committee on Pre-School Special Education as submitted.

Seconded by: Commissioner Shepardson  
Ayes All

Motion Carried

FIRST READING OF  
POLICIES

Let the minutes show the First Reading of Policies:  
#7301 – Athletic Placement Process  
#1005 – Code of Conduct

CLASS OF 2020  
PROM VENUE

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to approve the request from the Class of 2020 to have the Prom 2019 venue at Hart's Hill Inn, 135 Clinton St., Whitesboro on May 18, 2019.

Seconded by: Commissioner Shepardson  
Ayes All

Motion Carried

TRANSPORTATION REQUEST

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to approve the request from MVCA to utilize one bus and one bus driver to transport 14 people to and from Munson Williams Proctor Institute Museum in Utica, NY on August 4<sup>th</sup> from 11 am to 3 pm of the purpose of a 1/2 day screening of the film "West Side Story" followed by a talk.

Seconded by: Commissioner Shepardson  
Ayes All

Motion Carried

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion to approve the request from MVCA to utilize one bus and one bus driver to transport 14 people to and from Glimmerglass Opera House in Cooperstown on August 14<sup>th</sup> from 9 am to 6 pm for the purpose of seeing the matinee performance of "West Side Story" plus full backstage access to the production area.

Seconded by: Commissioner Shepardson  
Ayes All

Motion Carried

CITY OF LITTLE FALLS  
RECREATION  
COMMISSION

Upon the recommendation of Superintendent Dr. Levatino, Commissioner Hameister made a motion the Board approve the request by the City of Little Falls Recreation Commission to use the Benton Hall Academy kitchen and cafeteria during the months of June, July and August for the purpose of providing a summer feeding program.

Seconded by: Commissioner Shepardson  
Ayes All

Motion Carried

INFORMATION AND PROPOSALS

A. Communications

FUTURE BUSINESS  
AND MEETINGS

Organizational Meeting: July 2, 2018 at 5:00 p.m.

Board Training: July 10, 2018 at 5:00 p.m.

Regular Meeting: August 8, 2018 @ 5:00 p.m.

Thank you to Anthony Giaquinto for 7 years of service to the Board of Education.

ADJOURNMENT

With no further business at hand, Commissioner Mendl moved to adjourn the meeting.

Seconded: Commissioner Shepardson  
Ayes All

Motion Carried

The meeting was adjourned at 7:00 p.m.

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Clerk